



*Please reply to:*

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Date: 07 April 2022

## Notice of meeting

### Development Sub-Committee

**Date:** Tuesday, 19 April 2022

**Time:** 1.00 pm

**Place:** Council Offices, Knowle Green, Staines-upon-Thames, TW18 1XB

#### To the members of the Development Sub-Committee

Councillors:

R.A. Smith-Ainsley Chairman)	(Vice- H. Harvey L. E. Nichols	S.C. Mooney
S. Buttar		
J.T.F. Doran		

Substitute Members: Councillors

*Councillors are reminded that the Gifts and Hospitality Declaration book will be available outside the meeting room for you to record any gifts or hospitality offered to you since the last Committee meeting.*

**Spelthorne Borough Council, Council Offices, Knowle Green**

**Staines-upon-Thames TW18 1XB**

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# Agenda

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**1. Apologies for absence & Substitutions**

To receive any apologies for non-attendance and details of Member substitutions.

**2. Minutes**

To confirm as a correct record the minutes of the meeting held on 04 April and 05 April 2022.

Minutes to follow.

**3. Disclosures of Interest**

To receive any disclosures of interest from members in accordance with the Members' Code of Conduct.

Councillors Buttar, Doran, Harvey and Smith-Ainsley are Planning Committee members and therefore will not be making comment on any applications due to come before the Planning Committee.

Councillor S Mooney advised the Committee that she was a Surrey County Councillor

**4. Questions from members of the Public**

The Chair, or his nominee, to answer any questions raised by members of the public in accordance with Standing Order 40.

At the time of publication of this agenda no questions were received.

**5. Ward Issues**

To consider any issues raised by ward councillors in accordance with Standing Order 34.2

At the time of publication of this agenda no ward issues were received.

**6. Urgent Actions**

To consider any urgent action that have arisen since last meeting.

**7. Forward Plan**

To note the Forward Plan for Development Sub-Committee business.

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**8. Exclusion of Public and Press (Exempt Business)**

To move the exclusion of the Press/Public for the following items, in view of the likely disclosure of exempt information within the meaning of Part 1 of Schedule 12A to the Local Government Act 1972, as amended by the Local Government (Access to Information) Act 1985 and by the Local Government (Access to information) (Variation) Order 2006.

**9. Unit 10, Elmsleigh Centre - Reversionary Lease**

**9 - 18**

To consider a report from the Property Manager, Mel Ager on Unit 10 The Elmsleigh Shopping Centre, Staines upon Thames.

**10. Development project update**

To receive an update from the Development Advisor, on development projects.

Report to follow.

**11. Urgent business**

To consider any business deemed as urgent by the chair.

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## Spelthorne Borough Council Development Sub-Committee Forward Plan and Key Decisions

This Forward Plan sets out the decisions which the Service Committees expect to take over the forthcoming months, and identifies those which are **Key Decisions**.

A **Key Decision** is a decision to be taken by the Service Committee, which is either likely to result in significant expenditure or savings or to have significant effects on those living or working in an area comprising two or more wards in the Borough.

Please direct any enquiries about this Plan to [CommitteeServices@spelthorne.gov.uk](mailto:CommitteeServices@spelthorne.gov.uk).

## Spelthorne Borough Council

### Development Sub-Committee Forward Plan and Key Decisions for 21 March 2022 to 31 July 2022

Anticipated earliest (or next) date of decision and decision maker	Matter for consideration	Key or non-Key Decision	Decision to be taken in Public or Private	Lead Officer
Development Sub-Committee 04 04 2022	Grd, 1st, 2nd & 3rd floors, Communications House	Non-Key Decision	Public	Jeremy Gidman, Asset Management
Development Sub-Committee 04 04 2022	Part 4th floor, Communications House	Non-Key Decision	Public	Jeremy Gidman, Asset Management
Development Sub-Committee 19 04 2022	Unit 10, Elmsleigh Centre - Reversionary Lease	Non-Key Decision	Public	Melanie Ager, Property Manager
Development Sub-Committee 03 05 2022	Order of Consultations for Future Developments	Non-Key Decision	Public	Nick Cummings, Property and Development Manager
Development Sub-Committee 03 05 2022	Waterfront Development	Non-Key Decision	Private	Victoria Statham, Group Head of Corporate Governance
Development Sub-Committee 16 05 2022	Communications House, Staines - Annual Business Plans	Non-Key Decision	Public	Jeremy Gidman, Asset Management
Development Sub-Committee 16 05 2022	World Business Centre 4, Heathrow - Annual Business Plan	Non-Key Decision	Public	Jeremy Gidman, Asset Management
Development Sub-Committee 16 05 2022	3 Roundwood Avenue, Stockley Park - Annual Business Plan	Non-Key Decision	Public	Jeremy Gidman, Asset Management

<b>Date of decision and decision maker</b>	<b>Matter for consideration</b>	<b>Key or non-Key Decision</b>	<b>Decision to be taken in Public or Private</b>	<b>Lead Officer</b>
Development Sub-Committee 20 06 2022	White House End-of-Project Report	Non-Key Decision	Public	Nick Cummings, Property and Development Manager
Development Sub-Committee 20 06 2022	Harper House End-of-Project Report	Non-Key Decision	Public	Nick Cummings, Property and Development Manager
Development Sub-Committee 20 06 2022	Porter Building, Slough - Annual Business Plans	Non-Key Decision	Public	Jeremy Gidman, Asset Management
Development Sub-Committee 20 06 2022	Elmbrook House, Sunbury - Annual Business Plans	Non-Key Decision	Public	Jeremy Gidman, Asset Management
Development Sub-Committee 20 06 2022	Summit Centre, Sunbury - Annual Business Plans	Non-Key Decision	Public	Jeremy Gidman, Asset Management
Development Sub-Committee 18 07 2022	BP Campus - Annual Business Plan	Non-Key Decision	Public	Jeremy Gidman, Asset Management
Development Sub-Committee 18 07 2022	12 Hammersmith Grove - Annual Business Plan	Non-Key Decision	Public	Jeremy Gidman, Asset Management
Development Sub-Committee 18 07 2022	Thames Tower, Reading - Annual Business Report	Non-Key Decision	Public	Jeremy Gidman, Asset Management
Development Sub-Committee 18 07 2022	Elmsleigh Centre Business Plan	Non-Key Decision	Public	Jeremy Gidman, Asset Management

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